

Accommodations

*CareerSafe training materials are **optimized to support** students who require classroom **accommodations**.*

CareerSafe® recognizes that your classroom may contain students who have Individualized Education Plans (IEPs) as they fall into one of the 13 categories laid out in the Individuals with Disabilities Education Act (IDEA). Our curricula have been designed to be flexible and can adapt to the needs of students who require such accommodations. Not only are the online courses designed to meet international Web Content Accessibility Guidelines (WCAG), but we also provide supplemental materials for teachers that can be used or adapted to meet the classroom needs of students with IEPs.

Screen Readers

Our online courses are designed to work with screen readers. Therefore, all content and interactive items within the course are accessible to students who are visually impaired or blind. Color contrast is also checked on media items to ensure images are easily understood by all.

Navigation

The navigation within each page of our courses and all video and interactive activities are keyboard accessible, which means that individuals with motor impairments can navigate through online materials using only a keyboard.

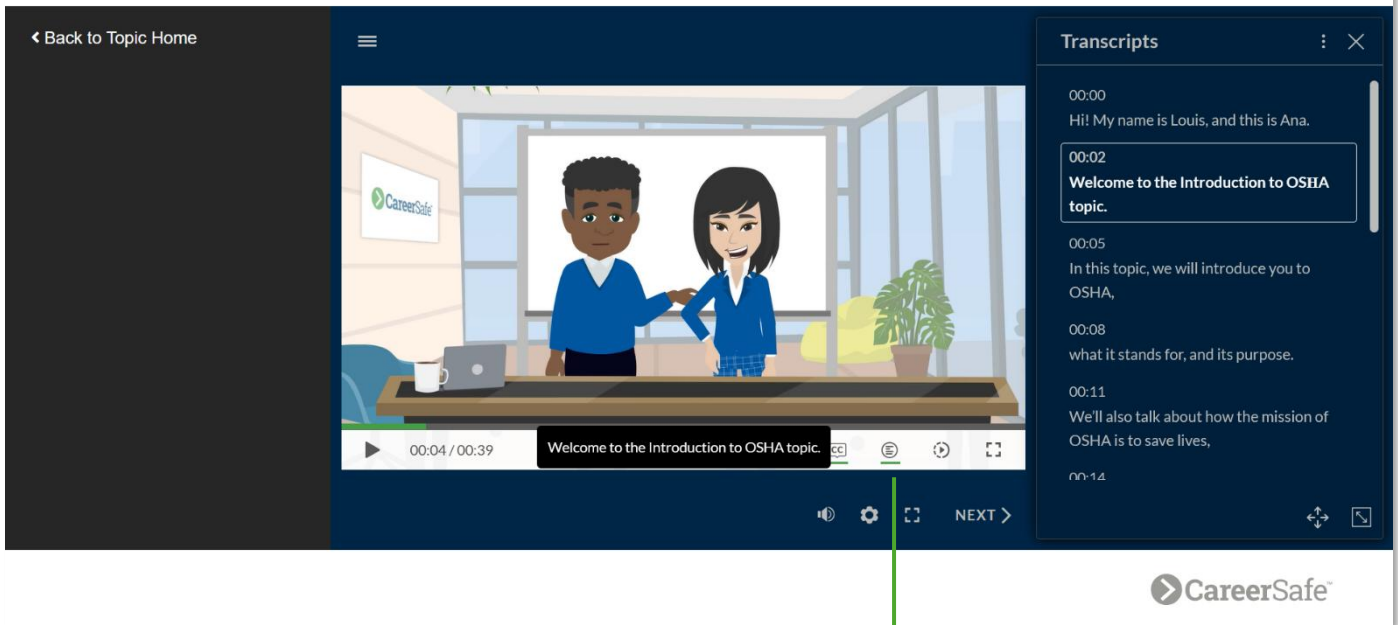
Audio

Each course page is also narrated, which is helpful when a screen reader isn't available or when a student may have difficulty processing text — such as those with dyslexia. Audio on each content page may also be replayed as many times as a student needs.

Video Transcripts and Closed Captioning

All video pages contain a transcript of all textual information contained in the narration and onscreen, which is of benefit to students who are deaf or have a hearing impairment. Additionally, all videos contain closed captions.

INTRODUCTION TO OSHA



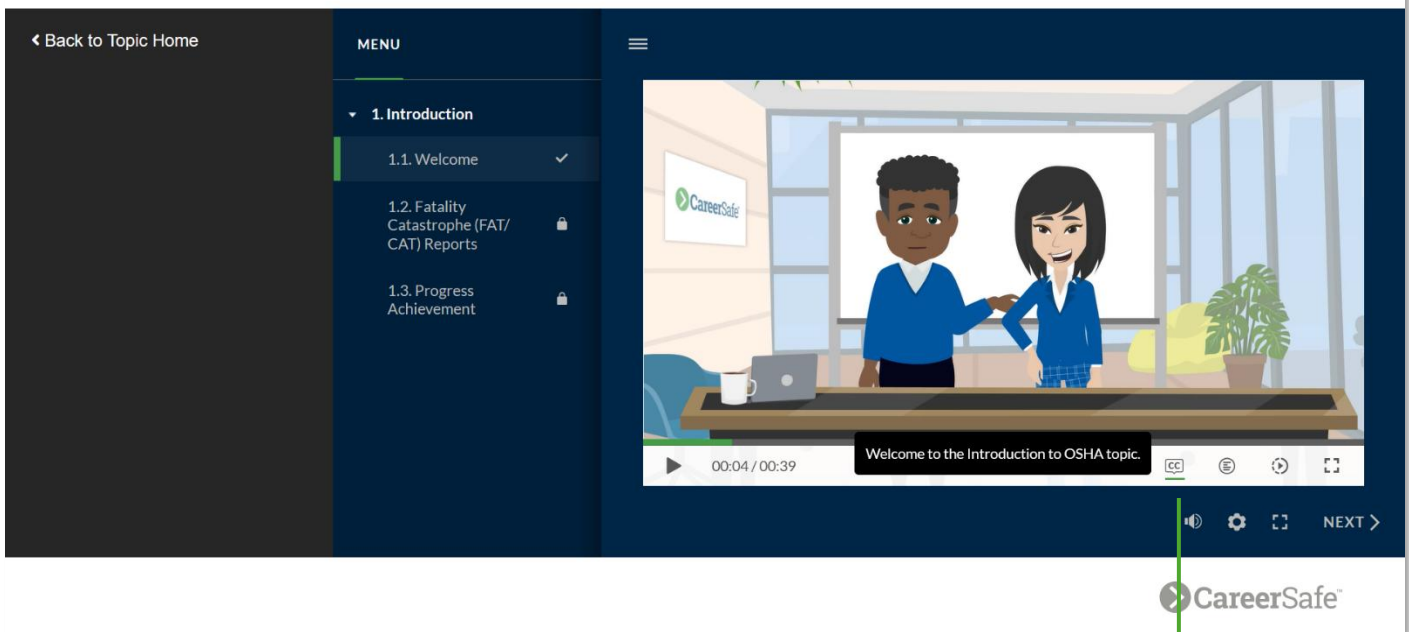
The screenshot shows the CareerSafe video player interface. On the left is a dark sidebar with a 'Back to Topic Home' link. The main area displays a video of two people, a man and a woman, standing behind a desk. A 'Transcripts' panel is open on the right, showing a list of timestamps and corresponding text. The video player controls at the bottom include a play button, a progress bar (00:04 / 00:39), a subtitle icon, and a 'NEXT' button. The CareerSafe logo is in the bottom right corner.

Transcripts

- 00:00 Hi! My name is Louis, and this is Ana.
- 00:02 **Welcome to the Introduction to OSHA topic.**
- 00:05 In this topic, we will introduce you to OSHA,
- 00:08 what it stands for, and its purpose.
- 00:11 We'll also talk about how the mission of OSHA is to save lives,
- 00:14

Transcript

INTRODUCTION TO OSHA



The screenshot shows the CareerSafe video player interface. On the left is a dark sidebar with a 'Back to Topic Home' link and a 'MENU' section. The menu lists three items: '1. Introduction' (expanded), '1.1. Welcome' (checked), '1.2. Fatality Catastrophe (FAT/CAT) Reports' (locked), and '1.3. Progress Achievement' (locked). The main area displays the same video of two people behind a desk. The video player controls at the bottom include a play button, a progress bar (00:04 / 00:39), a subtitle icon, and a 'NEXT' button. The CareerSafe logo is in the bottom right corner.

MENU

- 1. Introduction
 - 1.1. Welcome ✓
 - 1.2. Fatality Catastrophe (FAT/CAT) Reports
 - 1.3. Progress Achievement

Closed Captioning

Study Guides

Also included is an interactive online study guide — as well as a downloadable version which is integrated into each course. The Study Guide contains concise summaries of the most important learning points on a module-by-module basis. This is an invaluable tool to ensure the content in each module is understood, and it aids greatly when studying for or taking the Final Assessment. Students are also allowed to take each Topic Assessment multiple times so that they have a safe space to practice before taking the final course assessment.

COMMUNICATION SKILLS

Course Pretest

Required Topics

Study Guide

Final Assessment

Course Survey

Certificate

Tool Belt

Exit Course

Navigation

How to Use this Study Guide

Final Assessment Format

Question Types

Preparing for the Final Assessment

Test-Taking Tips

Introduction to Communication

Fundamental Factors for Effective Communication

Effective Listening

How to Use this Study Guide

This Study Guide contains key teaching points covered in the course. It lists each topic contained within the course broken down by module. Each module contains Knowledge Keys which summarize key information from that module. It is recommended that you review this Study Guide before taking the final course assessment.

Want to save a copy of this guide or print? Use the following link: [Study Guide](#)

Study Guide

Time Completed: 4h 34m



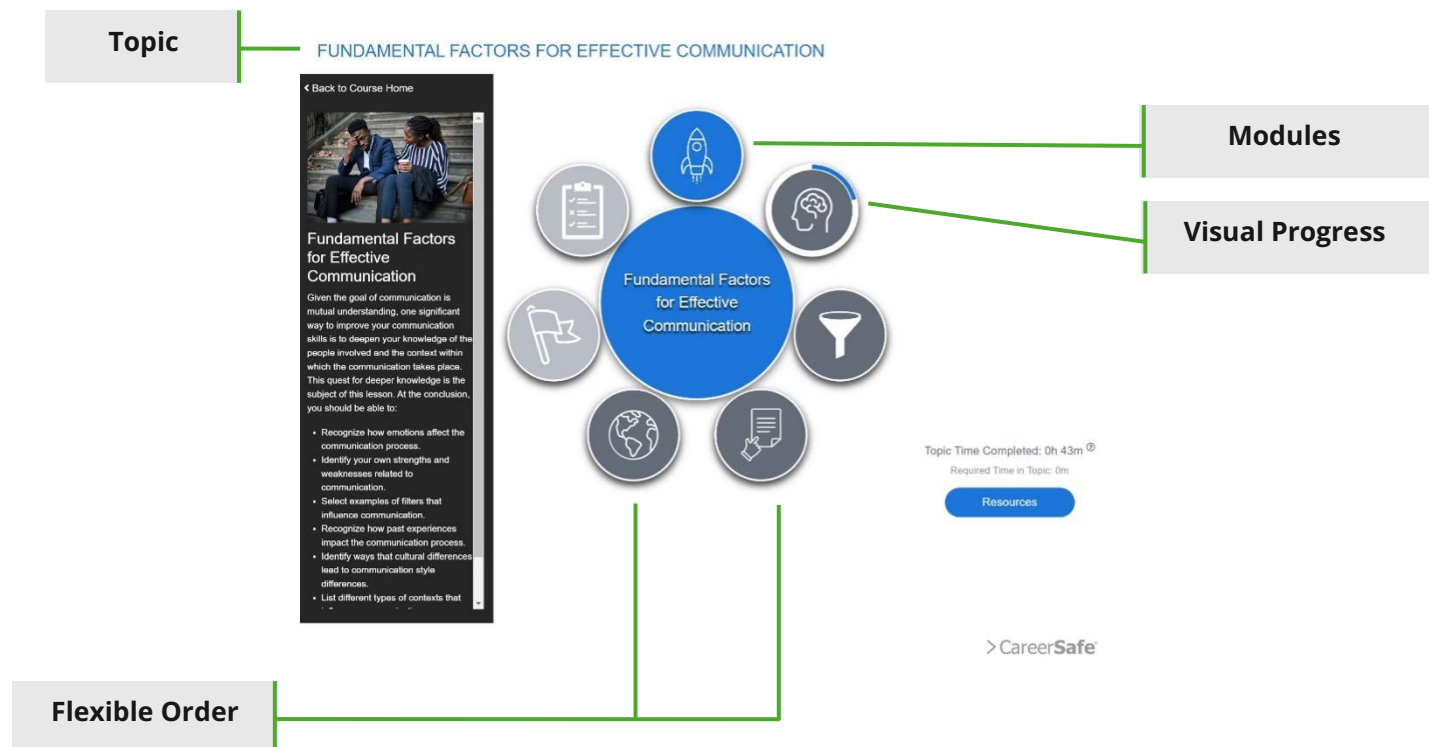
Course Resources

All CareerSafe courses contain additional course resources, such as editable lesson plans and summarized PowerPoint versions of all topics in each course. The lesson plans contain information on the timing of each section, detailed learning objective information, and each subject area covered, which supports planning content for students with IEPs. The PowerPoint files, designed to conform to WCAG standards, map the online version of the course and contain the core elements of each online page. Printer-friendly versions of these presentations with built-in Notes sections are a valuable tool for students who require additional classroom support.

Content

Within each course, content is structured in a consistent format regardless of the library. Courses are broken up by topic area and further by module, meaning that content is chunked into smaller components and is therefore more easily digestible. This consistency makes it easy for students to know what to expect and how to complete training successfully.

All online courses provide information on content already completed in a visual format that shows progress already made. Additionally, students also have flexibility in the order they consume content to allow them to focus on areas of high interest first.



Accessibility Tools by Disability Type

Visual Impairment, Including Blindness	> Courses are accessible to screen readers and other text-to speech software. > Color contrast of graphical elements has been verified to be accessible. > Courses work with zoom tools and browser scaling to make text and images larger. > All pages and interactions are keyboard accessible.
Hearing Impairment, Including Deafness	> All videos have integrated closed captioning. > Each video page contains a detailed text transcript.
Motor or Orthopedic Impairment	> All pages and interactions are keyboard accessible. > Printable study guides and PowerPoint presentations summarize content.
Dyslexia	> Courses are narrated. > Printable study guides and PowerPoint presentations summarize content. > Supporting classroom materials use dyslexia-friendly fonts. > Multiple Topic Assessment attempts are available.
Dysgraphia	> Handouts with content summaries and lesson plans are provided. > Courses are self-paced, and content can be replayed. > Assessments are not timed. > Topic assessments can be repeated as desired, and feedback is provided visually. > Courses are narrated.
ADHD	> Content is consistently structured. > Flexibility in order of content provides alternate routes of learning. > Sections are delivered in small chunks. > Frequent knowledge checks keep students on task.
Autism Spectrum Disorder	> Handouts with content summaries and lesson plans are provided. > Courses are self-paced, and content can be replayed. > Content is consistently structured. > Sections are delivered in small chunks.

How Our Features Focus on Accessibility

Course Material	> Courses are accessible to screen readers and other text-to speech software. > Color contrast of graphical elements has been verified to be accessible. > Courses work with zoom tools and browser scaling to make text and images larger. > All pages and interactions are keyboard accessible. > Courses are narrated. > Courses are self-paced, and content can be replayed. > Content is consistently structured. > Sections are delivered in small chunks. > Frequent knowledge checks keep students on task.
Videos	> All videos have integrated closed captioning.
Video Page Transcripts	> Each video page contains a detailed text transcript.
Study Guides	> Study guides are printable and summarize content.
Assessments	> Topic assessments can be repeated as desired. > Feedback is provided visually. > Assessments are not timed.
PowerPoint Presentations	> PowerPoints are printable and summarize content. > Supporting classroom materials use dyslexia-friendly fonts.
Lesson Plans	> Section for accommodations suggests common accommodations using existing CareerSafe tools. > Supporting classroom materials use dyslexia-friendly fonts.

Screen Reader Tips

Screen readers are powerful tools that can help students access all sorts of course information, but there can be a steep learning curve when you start using one. While every screen reader differs in specific commands and keys, here are some basic tips we recommend for getting familiar with a screen reader and ensuring your students have access to every part of the page:

Tab	➤ Move between buttons or other interactive elements on a page. This will skip over text or images.
Shift + Tab	➤ Move backward between buttons or other interactive elements.
Down Arrow Key	➤ Move to and narrate the next part of the page. This is especially helpful when moving between answer options in assessments.
Up Arrow Key	➤ Move to and narrate the previous part of the page.
Insert + Down Arrow Key	➤ Start reading from where the student is on the page and continue until the student stops it.
Control/Command	➤ Stop reading the page.